

THREE RIVERS & WATFORD SHARED SERVICES JOINT COMMITTEE

Date of meeting: 13 June 2011

PART A

AGENDA ITEM

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Title: Harmonised Grievance Policy and Procedure

Report of: Head of Human Resources

1. SUMMARY

- 1.1 As part of the process of harmonising terms and conditions of employment, a revised Grievance Policy and Procedure has been developed for staff in Watford Borough Council and Three Rivers District Council.
- 1.2 The purpose of this document is to ensure that all employees who have a grievance have access to a procedure which can help them to resolve the issue as quickly and as fairly as possible.
- 1.3 The policy, which complies with ACAS guidelines, has been agreed by Management Board at Three Rivers and the Leadership Team at Watford. It has also been accepted through consultations with Unison, both Councils and staff representatives at Three Rivers.

2. RECOMMENDATION

- 2.1 That the Joint Committee agrees the Harmonised Grievance Policy and Procedure for staff in Watford Borough Council and Three Rivers District Council.

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